MINUTES
GRADUATE PROGRAMS COMMITTEE
December 4, 2014

PRESENT:  L. Collins (Student), M. Deibis, T. Hemphill, J. Kupperman, V. Lotfi (Senior Vice Provost for Academic Affairs), B. Maki, M. Mani, F. Svoboda, A. Yorke

ABSENT:  A. Okungbowa-Ikponmwosa (Student), S. Tu (Sabbatical)

1. Minutes of November 20, 2014 were approved with no changes.

2. Preliminary New Program Request for Post-Master’s Graduate Certificate in Business
   - The School of Management has proposed a new Post-Master’s Graduate Certificate in Business. The certificate is intended for students with a master’s degree in business who are interested in learning more advanced concepts in one of the following four areas: accounting, finance, marketing, and international business.
     o Students are required to take four courses (12 credits) in one specialization area.
     o Students are not expected to complete the certificate in 12 months.
     o No new resources are needed for this program as the courses are already being offered as part of the concentrations in the MBA program.
     o Students will not be allowed to waive or transfer courses into their certificate program.
     o Students will not be eligible for federal financial aid.
   - The Committee recommends that the Post-Master’s Graduate Certificate be offered as four different certificates (e.g. one for each specialization), instead of one generic certificate in business.
   - The Committee recommends additional changes to the new program request documentation:
     o Change the language which states that the students will be admitted as non-candidate for degree students. Instead, students will be able to apply as a credential-seeking students.
     o Update the budget spreadsheet to reflect that students are not expected to complete the certificate within the first 12 months.
   - The Committee approved the new program request as long as the recommendations outlined above are addressed by SOM.

3. Matters Arising
   - The Winter 15 meeting schedule has been finalized. The committee will meet on the 2nd/4th Tuesday of each month from 1:00pm-2:00pm in the Graduate Programs Conference Room. Specific meeting dates are as follows: 1/13, 1/27, 2/10, 2/14, 3/10, 3/24, 4/14 and 4/28 (if needed).