MINUTES
GRADUATE PROGRAMS COMMITTEE
January 27, 2015

PRESENT: L. Collins (Student), M. Deibis, J. Kupperman, V. Lotfi (Senior Vice Provost for Academic Affairs), B. Maki, M. Mani, S. Tu, A.Yorke

ABSENT: T. Hemphill

1. Minutes of January 13, 2015 were approved with no changes.

2. Faculty Code/Faculty Standing Committees Assessment
   - The Committee reviewed the Faculty Code verbiage related to the Graduate Programs Committee. Below are the recommended changes discussed by the Committee.
     - Update the name of the committee to the Graduate Board to stay consistent with similar operations at UM-Ann Arbor and UM-Dearborn.
     - Add an additional at-large member to the committee with preference given to a Graduate Program Director.
     - Include one student instead of two students on the committee.
     - Update the Provost designee language to be the Dean of Graduate Programs as an ex-officio member of the committee.
     - Add the Director of Graduate Admissions as an ex-officio member of the committee.

3. Review of External Peer Review of MA in Liberal Studies Program
   - The Committee was pleased with the quality of the external peer review report. It provided several constructive ideas about opportunities for the program including support for converting the program to be completely online.
   - Dr. Lotfi updated the Committee and advised that the program has decided to move forward with its plans to convert to a completely online program for Fall 2015. The program will prepare a proposal to present to the Rackham Executive Board during a winter 2015 meeting.

4. Matters Arising
   - The MS-CSIS self-study report has been forwarded to an external reviewer for their feedback.
   - There was brief discussion regarding the winter 2015 tenth-day numbers for Graduate Programs. We saw a 15.2% increase in graduate headcount (1561 graduate students) and a 17.59% increase in credit hours.