PRESENT: J. Kupperman, V. Lotfi (Senior Vice Provost for Academic Affairs), B. Maki, M. Mani, A. Okungbowa-Ikponmwosa (Student), A. Yorke

ABSENT: M. Deibis, T. Hemphill, S. Tu (Sabbatical)

1. Minutes of September 18, 2014 were approved.

2. Proposal for Two Modifications to the MS-CSIS Program
   - The Committee approved the program’s request to modify its admission criteria to include “upon admission to the program, students must take competency tests in certain programming areas and depending upon their performance may be asked to enroll in additional Fast Track programming classes.”
   - The Committee approved the program’s second request to cap the maximum number of credit-hours that a student can take during any given semester to 42.9 credit-hours. *See below for correction.

3. Review of Anesthesia Programs
   - The Committee undertook the sixth-year review of the MS Anesthesia Program and the 2-Year Preliminary review of the Doctor of Anesthesia Practice (DrAP).
   - The MS Anesthesia program received accreditation from the COA in June 2014. The reaccreditation was for the entire 10 years with no reporting requirements. This is major accomplishment for the program and speaks highly of the quality of the program.
   - The Committee applauded the program director and the faculty for offering a high quality graduate program. The program enjoys very high retention and graduation rates. Students are highly satisfied and the curriculum is offered almost entirely by terminally qualified faculty.
   - The program has expanded its clinical sites and now enjoys access to a modern simulation lab at Hurley Medical Center.
   - The DrAP began admitting students in 2011 and over 40 students are currently enrolled in the program. Five students have already graduated from the program. The program enjoys relatively high selectivity and the curriculum is offered entirely by terminally qualified faculty. This program has also been reviewed by COA in 2013 and is expected to receive accreditation. There are plans to convert the MS program to DrAP. This is a mandate by the profession which is to be completed by 2022.
   - The Committee considered the DrAP preliminary review satisfactory. However, there will be a need for a progress report by 2016, providing a detailed transition plan from the MS to DrAP program. The plan should also clarify whether both programs will continue to be offered or the MS program will be phased out.
4. Matters Arising

- Dean Lotfi informed the Committee that he had received a message from the Rackham School of Graduate Studies, stating that the Dean did not believe the proposed MA in Applied Communication would fit with Rackham programs since its focus was applied.
- Brad Maki stated that he has begun including the members of the Committee in his enrollment reporting. The Committee expressed support for that.

*After the meeting, it was discovered that the department was seeking approval for a cap of nine (9) credit hours with a stipulation that for certain students there might be a need for a cap of 12, but this could be handled by an exception. Subsequently, committee members were emailed this correction and asked whether or not they would support the cap of 9 hours. All responses received supported the 9 hour cap.*