Faculty Advisory Committee Meeting September—No Meeting Held.

Faculty Advisory Committee Meeting: October 13, 2016 11:00 a.m. 207 NBC

Members Present: Janet Haley, Seyed Mehdian, Lisa Lapeyrouse, Leyla Sanker, Laura Friesen, Adedotun Ojelabi and Annette Patterson.

Agenda:
1. Welcome and Introductions
2. Fall 2016 Meeting Schedule
3. Civic Engagement Course Implementation Grant Presentation
   a. Review of Sample Applications (Annette Patterson)
   b. Guidelines, Rubric, and Requirements Discussion (Leyla Sanker)

University Outreach Goals for 2016-2017
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
3. Support expanded faculty/student research & civic engagement with partners.

Faculty Advisory Committee Meeting: November 16, 2016, 10:00 a.m. 207 NBC

Members Present: Janet Haley, Seyed Mehdian, Lisa Lapeyrouse, Laura Friesen, Paula Nas, Adedotun Ojelabi and Annette Patterson.

Agenda:
1. Welcome and Introductions
2. Review/Approval of Minutes
3. Civic Engagement Course Implementation Grant Update (Paula Nas-Director)
4. Review of Submitted Civic Engagement Course Implementation Grant Proposals
5. Tenure & Promotion: How are civic engagement and service-learning activities promoted, counted, and rewarded? (Lisa)
6. Faculty Advisory Roster Update (Annette)
7. University Outreach Staffing Update (Annette)

University Outreach Goals for 2016-2017
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
3. Support expanded faculty/student research & civic engagement with partners.

Faculty Advisory Committee Meeting: December 14, 2016, 9 a.m. 207 NBC

Agenda:
1. Welcome and Introductions
2. Review/Approval of Minutes
3. Review of Sample Rubrics for Scoring University Grant Proposals
4. Review of Submitted Civic Engagement Course Implementation Grant Proposals
5. Setting Winter 2017 Meeting Schedule

University Outreach Goals for 2016-2017
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
3. Support expanded faculty/student research & civic engagement with partners.
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
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Faculty Advisory Committee Meeting, January 16, 2017, 2pm, 207 NBC

Agenda:
1. Welcome and Introductions
2. Review/Approval of Minutes
3. Review of Sample Rubrics for Scoring University Grant Proposals (Sayed & Laura)

University Outreach Goals for 2016-2017
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
3. Support expanded faculty/student research & civic engagement with partners.

Faculty Advisory Committee Meeting, February 2017-No Meeting Held.

Faculty Advisory Committee Meeting, March 20, 2017, 2:00pm, 207 NBC

Members Present: Janet Haley, Lisa Lapeyrouse, Laura Friesen, Pamela Ross

Outreach Staff Present: Gary Ashley, and Annette Patterson.

1. SABB and Freeman Scholarship Applications Discussion
   a. Funding Available
   b. How to access applications via SIS
   c. Information provided for each application
2. Update: Tenure & Promotion: How are civic engagement and service-learning activities promoted, counted, and rewarded? (Lisa)
   a. Literature and data obtained from TCLT on policies regarding tenure and promotion re: outreach, engagement, and service-learning
3. Update: Promotion of Programs and Services offered by University Outreach (Lisa)
   a. TCLT has agreed to allow a brief 10-15 presentation on University Outreach Programs and Services at Pre-convocation

University Outreach Goals for 2016-2017
1. Create a larger campus and community awareness of the programs and services offered by University Outreach.
2. Improve systematic tracking and data collection across department programs.
3. Support expanded faculty/student research & civic engagement with partners.

Faculty Advisory Committee Meeting Thursday, April 17, 2017 at 2pm in 207 NBC.

Members Present: Lisa Lapeyrouse, Pamela Ross McClain, Christina Aplin-Kalisz, Seyed Mehdian

Outreach Staff Present: Gary Ashley, and Annette Patterson

Agenda:
1. Welcome and Introductions
2. Review/Approval of Minutes
3. SAAB/Freeman Scholarship Discussion and Selection
4. Civic Engagement Course Grant Process Discussion
   a. When Calls for Proposals Should Occur for Fall and Winter Semesters
   b. How much time is needed for the committee to review proposals
   c. Developing an expedited process for previous applicants
   d. Developing a scoring rubric for awarding funding

Actions/Decisions:

A rubric for scoring Civic Engagement Course Grant applications will be finalized in Fall and implemented in winter 2018.

First time grant applicants will not be required to have the Civic Engagement Course indicator (a current requirement). However, all other applicants must request to have the Civic Engagement Course indicator applied to their course when seeking funding.