MINUTES
GRADUATE BOARD
January 8, 2018

PRESENT: C. Creech, M. Deibis, M. Finney, T. Hemphill, D. Lair, B. Maki, K. Schilling, S. Turner (Interim Associate Provost), J. Witt

ABSENT: S. Selig (administrative leave)

1. The minutes from the December 11, 2017 were approved with one minor change.

2. Discussion of Review of MA Arts Administration Progress Report
   ▪ This agenda item was postponed until the next meeting.

3. Discussion Regarding MA Applied Communications (ACOM) Preliminary Program Review
   ▪ The Board voted to approve (5 approve, 1 abstain) the recommendations/discussion during the 12/11/17 meeting.

4. Dual Master of Science in Leadership and Organizational Dynamics (MSLOD) and Master of Business Administration (MBA) Program
   ▪ The Board reviewed documentation that outlined requirements for a proposed MBA/MSLOD dual degree program.
   ▪ The dual degree option reduces credit hour requirements by 15 credits if the degrees were completed independently of each other.
   ▪ The Board seeks additional information from the SOM regarding the proposal before a vote can be taken.

5. Proposal for Changing Lean Manufacturing Concentration to Supply Chain & Operations Management Concentration in the MBA Program
   ▪ The Board reviewed the Proposal for Changing the Lean Manufacturing concentration to Supply Chain & Operations Management provided by SOM.
   ▪ The Board seeks additional information from the SOM before a vote can be taken.
     o Clarification regarding the course plan presented in the proposal.
     o Clarification regarding the availability of Lean Manufacturing course offerings by Kettering.
   o Implementation plan for students currently in Lean Manufacturing concentration.

6. DNP Curriculum Changes
   ▪ There was not enough time left to address this agenda item. It will be moved to the next meeting.
7. Proposed Revisions to Master of Public Administration
   - There was not enough time left to address this agenda item. It will be moved to the next meeting.

8. 2017 Interim Progress Report for MS in Computer Science and Information Systems (MS_CSIS)
   - There was not enough time left to address this agenda item. It will be moved to the next meeting.

9. Matters Arising
   - A request has already been made to find a temporary replacement for Dr. Selig who is on administrative leave during the winter 18 term.
   - After a discussion regarding voting rights of members, there was a suggestion that an Ethical Conduct document be drafted to address potential conflicts of interest of Board members. (This item was added to a to-do list and to the agenda for consideration at a future meeting.)
   - There was also a suggestion to develop guidelines to determine the types of substantive changes that need to be reported to the Graduate Board. (This item was added to a to-do list and to the agenda for consideration at a future meeting.)

Next meeting: 1/22/18 @ 2:00pm in the Graduate Programs Conference Room