MINUTES
GRADUATE BOARD
January 22, 2018

PRESENT: C. Creech, M. Deibis, M. Finney, T. Hemphill, D. Knerr (Guest), D. Lair, B. Maki, F. Qureshi, K. Schilling, S. Turner (Interim Associate Provost), G. Welch, J. Witt

ABSENT: None

1. New members were introduced. Gena Welch joins the Graduate Board from PHHS and is replacing Suzanne Selig for the winter term. Farah Qureshi joins the Board as the new student representative.

2. The minutes from the January 8, 2018 were approved with one minor change.

3. Discussion of Review of MA Arts Administration Progress Report
   ▪ D. Knerr was present at the first half of the meeting to discuss the overall framework for the evaluation of a program. The evaluation of program viability should include these considerations: context, standards and benchmarks (including possible warning signs), and procedures (established or to be developed).
   ▪ The Board discussed concerns and recommendations that should be included in the Board’s final report regarding the MA Arts Administration Progress Report.
     o The Board recommends that another progress report be submitted in two years.
     o The final report should include a copy to department chairpersons in addition to the CAS Dean and Provost.
     o The new progress report should include detailed information regarding program-governing faculty – who they are and what is the time and nature of their commitment.
     o The new progress report should include information regarding progress made to address low enrollment in courses.
     o The new progress report should detail progress made to reevaluate and implement comprehensive short and long term strategies for recruitment and increased enrollment with input from the Office of Graduate Programs and CAS Dean’s Office.

4. Dual Master of Science in Leadership and Organizational Dynamics (MSLOD) and Master of Business Administration (MBA) Program
   ▪ There was not enough time left to address this agenda item. It will be moved to the next meeting.

5. Proposal for Changing Lean Manufacturing Concentration to Supply Chain & Operations Management Concentration in the MBA Program
   ▪ There was not enough time left to address this agenda item. It will be moved to the next meeting.
6. **DNP Curriculum Changes**
   - There was not enough time left to address this agenda item. It will be moved to the next meeting.

7. **Proposed Revisions to Master of Public Administration**
   - There was not enough time left to address this agenda item. It will be moved to the next meeting.

8. **2017 Interim Progress Report for MS in Computer Science and Information Systems (MS_CSIS)**
   - There was not enough time left to address this agenda item. It will be moved to the next meeting.

9. **Matters Arising**
   - There were no matters arising.

**Next meeting:** 2/12/18 @ 2:00pm in the Graduate Programs Conference Room