Members Present: Jennifer Alvey, Aviva Dorfman, Jan Furman, Kui-Bin Im, Nick Kingsley, Dan Lair (Chair), Vickie Larsen, Marilyn McFarland, Marquetta Hall, Abdulrahman Salmon, Doug Knerr

Guests: Julie Snyder, Associate Vice Chancellor of Campus Inclusion and Student Life and Dean of Students

Absent: Greg Laurence, Rie Suzuki

The meeting was called to order at 3:30 p.m. by Chair Dan Lair.

Student Concerns Form ► Julie Snyder disseminated a draft of the Student Concerns Form. She gave a brief history of how they got to this point with the form. She reviewed the form and how it combines a bunch of forms into one. There were questions in regards to the bit program, how the form will function and concerns were expressed in regards to student privacy. Discussion ensued.

Approval of Minutes ► The minutes of October 11, 2017 were approved.

Provost Report ► Provost Knerr informed the committee of the grade audit meetings that have been held. The response has been very positive.

Provost Knerr updated the committee on the report that was given at Council of Deans by the Academic Assessment Committee. Mark Allison and Linda Knecht presented, to the Council of Deans, a number of items that AAC is trying to implement University wide to have a more cohesive and standardized practice of assessment reporting. Consistency and accuracy are vitally important.

Regents meeting went well. The Regents are impressed with what we are doing here. At next year’s meeting they would like to do a campus tour.

Meeting Times ► After a short discussion, it was determined that the meeting times for the Academic Affairs Advisory Committee will remain the same for Winter 2018. It was also determined that the meeting times for 2018-2019 will also be on Wednesdays from 3:30-5 p.m. A determination still needs to be made in regards to the meetings being held on the 1st & 3rd Wednesdays or the 2nd & 4th Wednesdays.

AAAC Response to Climate Study ► Discussion was held regarding the climate study. The committee was tasked to present suggestions for goals and actions at their next meeting.

Matters Arising ► Jan Furman informed the committee that the Curriculum Coordination Committee needs a representative from AAAC.

The meeting adjourned at 5:15 p.m.