CACBSP Minutes October 20, 2017

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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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| Welcome & Call to Order | The minutes of September 27th and October 11th were reviewed.  
Tess Barker requested that her attendance be moved from “Ex-officio attending” to “present” as she attends as a guest of the chancellor.  
DJ Trela requested that the “Report of the ex-officios in attendance” section of the minutes of October 11th be clarified. | ➢ Draft minutes of September 27th approved as amended.  
➢ Draft minutes of October 11th approved as amended. |
| Minutes | ➢ Matthew Wolverton requests that approved minutes for 2016-17 and 2017 be given to the Chancellor’s office so that they may be added to the Chancellor’s Advisory Committee for Budget and Strategic Planning Minutes page https://www.umflint.edu/chancellor/chancellors-advisory-committee-budget-and-strategic-planning-minutes | ➢ Minutes will be posted to the Office of the Chancellor website. Sarah Lippert will send approved minutes to Tess Barker who will have them posted. |
| Matter Arising: Posting Approved Minutes to Office of the Office of the Chancellor website. | FAQ and CACBSP draft report on the climate study should be reviewed and suggestions made.  
Additionally, the newest expenditure report should be reviewed.  
Proposed agenda for next meeting: FAQ; Report Draft, review of expenditures; town hall instructions update. | |
### Report of the ex-officio in attendance
- None Present

### Faculty Council Update – Min Huang
- Beth Manning attend Faculty Council meeting to discuss the Human Resources audit and the university's hiring process. Faculty Council voiced concerns that search committees had become "search advisory committees". HR Efficiency is being audited as well. SPG 201.96 (Professional Standards for Faculty) is being reviewed. Human Resources wants to clarify the process of investigation when Alleged Violations of this policy occur.
- New Vice Chancellor for Enrollment Management Kristi Hottenstein introduced herself and spoke about undergraduate enrollment and recruitment.
- Faculty Council will organize forums or open meetings to discuss the climate study reports with the dates of Tuesday November 7th and Monday November 13th.
- The next meeting of the governing faculty is tentatively scheduled for December 1st.

### Old Business (FAQ Collaborative Work)
- The FAQ Draft Outline was discussed.
- The division of labor for the FAQ Draft was discussed. It is determined that members of CAC/BSP will enter as much information as possible. It is suggested that Mike Hague and his staff assist in answering sections that committee members are unable to answer.

### Old Business (Climate study draft collaborative work)
- The recommended edits to the Draft Report of the CACBSP on the 2017 UM-Flint Climate Study made by committee members were reviewed and discussed.

### Matters Arising
- None

### The responsibility for populating the FAQ is divided as follows:
- **Revenue Sources**-Matthew Wolverton, Jeff Kupperman;
- **Enrollment Targets**-Min Huang;
- **Allocation of Budgets**-DJ Trela, Connie Creech, Cameron McLeman;
- **Special Revenue Programs**-Mark Simon, Adam Lutzker;
- **Student Fees**-Sarah Lippert.

- Cameron McLeman’s revisions will be incorporated by Sarah Lippert.
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<tr>
<th>Announcements</th>
<th>Tess Barker announced that the Office of General Council will be coming to campus Friday November 3\textsuperscript{rd} from 9 a.m. – noon. They will be conducting trainings.</th>
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<tbody>
<tr>
<td>Adjournment</td>
<td>11:00 a.m.</td>
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<tr>
<td>Meeting Schedule</td>
<td>Upcoming Meetings: Wednesday November 8\textsuperscript{th} 9:30 a.m. – 11:00 a.m.; Wednesday November 15\textsuperscript{th} 11:00 a.m. – 12:30 p.m.; Wednesday December 6\textsuperscript{th} 9:30 a.m. – 11:00 a.m.; Wednesday December 13\textsuperscript{th} 9:30 a.m. – 11:00 a.m.</td>
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<td>Next Meeting: Wednesday November 8\textsuperscript{th} 9:30 a.m. – 11:00 a.m.</td>
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