MINUTES
GRADUATE BOARD
March 12, 2018

PRESENT: C. Creech, M. Deibis, T. Hemphill, D. Lair, B. Maki, S. Parker (Guest), F. Qureshi, K. Schilling, G. Welch, J. Witt

ABSENT: M. Finney, S. Turner (Interim Associate Provost)

1. The minutes from the February 12, 2018 were approved with no changes.

2. Review Admission Policy Proposal 2018
   ▪ The proposal would add the following statement to the “Graduate Study / Admission” section of the Catalog: “Students admitted with conditions of any kind must fulfill such conditions in order to register for classes beyond the first term of admission. Extensions to this deadline may be granted in extenuating circumstances by the Office of Graduate Programs or the program’s administration. All conditions must be fulfilled before a student can graduate with a degree.”
   ▪ The new statement is needed to eliminate a loophole that would potentially allow a student to graduate without fulfilling the conditions of admission.
   ▪ The Graduate Board voted unanimously to approve the proposal.

3. Review 2017 Interim Progress Report for MS in Computer Science and Information Systems (MS-CSIS)
   ▪ Background information was provided regarding the reasons behind the large class of international students that enrolled in winter 2015. Discussion ensued.
   ▪ The Board commended the report for its transparency regarding concerns that the students, program and faculty faced.
   ▪ The Graduate Board seeks clarification from the program director regarding these items:
     o What is the target number of graduate students that your program can accommodate based on the current resources that are available?
     o What is the optimal mix of international and domestic students for your program? What, if any, resources are needed to support these students?
     o Have contingency plans been developed if there are sudden changes in these numbers?
   ▪ The Board seeks to ensure that the MS-CSIS program remains a quality program.
   ▪ The Board supports the idea of providing greater support and resources for the unique needs of international students across campus. There is a recommendation that best practices be reviewed in the future to determine if additional support can be provided on campus to international students.
4. **Review MS in Health Care Management New Program Proposal**
   - The School of Health Professions and Studies and the School of Management propose to offer a Master of Science in Health Care Management program.
   - It is a 30 credit mixed mode program with a low residency option as 85% of the contact hours are online. The program could be finished within 22 months. This is not a cohort-based program.
   - All proposed courses are existing courses that are already offered in conjunction with other master’s programs resulting in minimal costs (e.g. primarily marketing costs) to offer the program.
   - The primary audience for this program is mid-level health care managers that seek knowledge in management to further their careers in their respective health care industries.
   - There was a discussion regarding current competitors for the program within the state of Michigan.
   - The Board seeks additional information:
     - Regarding course capacities and an estimate of the total number of slots that are available in the specific courses. What plans have been developed if new sections need to be offered?
     - A budget spreadsheet should be included.
     - Include information regarding the outcome assessment plan.
   - The Board will consider an electronic vote if the additional information can be provided through email.

5. **Review Closure of DNAP Completion Program**
   - Effective 3/1/18, the Doctor of Nurse Anesthesia Practice Post-Professional completion program will no longer be offered as a degree program within the Department of Public Health and Health Sciences. The program last accepted applicants in September 2017, and it will be phased out by September 2023.
   - Both inactive and active students have already been notified about the closure.
   - The Graduate Board voted to accept the closure of the DNAP Completion Program as specified. There were six yes votes and one abstain vote.

6. **Matters Arising**
   - UM-Ann Arbor has announced that three new online master’s degrees options are available through a partnership with Coursera. See [http://record.umich.edu/articles/university-announces-first-online-degrees-through-coursera](http://record.umich.edu/articles/university-announces-first-online-degrees-through-coursera) for more information.
   - It was suggested that revenue-sharing be re-examined for the Anesthesia program since they have relocated back to campus from Hurley.

**Next meeting:** 3/26/18 @ 2:00pm in the Graduate Programs Conference Room