~ Minutes ~

Members Present: Jennifer Alvey, Marquetta Hall, Kui-Bin Im, Nick Kingsley, Dan Lair (Chair), Greg Laurence, Vickie Larsen, Marilyn McFarland, Jie Song, Rie Suzuki, Doug Knerr

Absent: Elizabeth Cunningham, Abdulrahman Salmon

The meeting was called to order at 3:30 p.m. by Chair Dan Lair.

Approval of Minutes ► Nick Kingsley moved to approve the minutes of January 24, 2018 as written. Vickie Larsen seconded, motion approved.

CAC/BSP Special Revenue Agreement Form ► The CACBSP Special Revenue Agreement Application form was reviewed. The process for program approval needs to be looked at as a whole. CACBSP can inform AAAC of their decision, however AAAC should be the final approval for programs.

Questions were raised in regards to the special revenue agreement. Greg discussed their experience with supply chain management. Clarity is requested as to how a Special Revenue Agreement (SRA) is determined. Does it apply to new courses only or new programs with old courses? Dan Lair spoke from a program directors perspective and said that having an accountability structure is good for the SRA. Four pertinent questions were raised – 1. What role does this play in the program application process? 2. What is the status of approval? 3. What is the decision making process? 4. What is the process of using this as a tracking tool?

Provost Report ► Provost Knerr informed AAAC that he has spoken with Human Resources about the process of hiring the Dean of the School of Nursing. He would like the majority of the committee to be from AAAC. He informed the committee that Dean Barnett will chair the search committee.

Provost Knerr updated AAAC in regards to the Institute for Integrative Learning. The Regents’ Communication has been prepared and there may be a naming opportunity for the institute. A group is very interested in the institute. Discussion ensued regarding the process of developing a new “unit” with the University of Michigan Flint.

Discussion was held regarding the Genesee Education Curriculum Committee and First Year Experience in regards to timeline, report, etc.

Provost Knerr also mentioned that we have an opportunity to bring someone in to help Kenneth Sylvester, Director of Research, with research capabilities with hospitals, clinics, etc. This person will be a temporary appointment. This will help to build the capacity with funding.

Provost Knerr also talked about the unified budget presentation that the Council of Dean will give this year.

Academic Calendar Guidelines ► Provost Knerr mentioned that the Regents are interested in calendaring the campuses differently. Some of them want all three campuses to be the same, and others want autonomy for each campus. Therefore, the discussion should start with the principles of the calendar.
Dan Lair introduced the Academic Calendar guidelines and gave a brief update in regards to the 2018-19 Academic Calendar.

Discussion was held in regards to what the critical variables are, the need to create clear principles for calendar assembly. It was stated that spring and summer terms for the sciences are a must. Consideration needs to be taken for international students, number of days (weekdays)/contact hours, break length, local school schedules, federal guidelines, LEO contract, final exams and Ann Arbor/Dearborn campuses. Much discussion ensued.

Nick Kingsley volunteered to draft a calendar for the next three years with different scenarios for the committee to consider.

Meeting adjourned at 5:06 p.m.