CACBSP Meeting Minutes:

Attendance: Tess Barker (Chancellor’s Chief of Staff), Provost Knerr (ex-officio), Adam Lutzker, Matt Wyneken, Matt Wolverton, Connie Creech, Mehrdad Simkani, Cathy Miller (Chair), Sarah Lippert (Secretary)

Discussion of Information the Committee is seeking and future meeting agendas:

- We need to discuss with Mike Hague how the base budget is formed
- When base budgets are cut the funding that changes is not real money—it is an adjustment to actual resources
- Once we have the information on how the base budgeting is allocated, and what goes into each area, can we also look at a several window of budgeting in the major units to identify when, how, and why funds go into different categories (administrative, academic, etc.)
- A chart was shared by the Chancellor’s office showing the annual cycle of budget-setting events called the ‘General Fund Planning Cycle UM-Flint’
- Jerry Glasco can hopefully instruct us on how the budgeting mechanisms can be changed

Strategic Planning Committee:

- A memo is ready to go out regarding calls for nominations for the steering committee and will be sent by Chancellor/Provost on behalf of steering committee selection team
- Plan is to move on the projected process
- Deans have been asked to do their part to share the call for nominations with the faculty
- Self nominations can be made and will go directly to the Strategic Planning website where the consultants and Tess will put them together for the selection team to proceed (will consist of Provost, Chancellor, Chair of Faculty Council, Chair of CACBSP, Chair of AAAC)
- Nominations will close on the 14th
- Tuesday November 15th: 1-2pm (location TBA)

How do we decide who gets approved for Special Tuition Revenue Agreement:

- There are guidelines and bench marks within the system (whether things go to President’s Council, Regents, etc.), that could help us define a new program.
- Interest possibly in developing a rubric that could be used by this committee for the evaluation of which programs should be considered new.
- Provost can see what information might be available from HLC and other sources for the purpose of thinking about these benchmarks for new programs
- Questions were expressed about whether the %80 return on revenue is permanent, or whether it stops at 5 years
- Suggestion that we need to review a window of time for how the returns have been used
- We would like to invite Jerry Glasco to explain the new program designation
- Do we have any funds for which programs can apply in order to have new programs
- General consensus by discussion that the committee will work on a tool that can be shared with the faculty to determine new program funding

On Program Reviews:

- There may be a need to make the program reviews of grad and undergrad programs more consistent
- Graduate board assesses both fiscal and academic aspects of programs
• Graduate board has changed their program review process to remove CACBSP and AAAC from the review process—it would go to the Provost after the review in the board, and then the Provost would be able to forward it to additional committees if needed
• Undergraduate new programs go to AAAC and CACBSP: Discussion about could AAAC handle budgetary and academic approval of new programs, and CACBSP be charged with the follow-up of budget analysis making sure that funding was allocated as anticipated and how it was used by the programs to build their programs
• Discussion of how the streamlining of the before and after in budget review of new programs could accelerate the program approval process, and also provide greater accountability for intended funded to reach the programs
• Such a change would be a code change, which we could aim to propose early winter semester
• CACBSP could develop a post-program-development budgetary review that would be shared with AAAC in order for them to understand the accountability process when they initially approve programs
• A committee member will look for language in the graduate board materials from when it does its program reviews and looks at budget
• For such a change of charge to take place, it would be important for the committees (AAAC and CACBSP) to meet together periodically

Reminder on Climate Study:
• Will close on November 4th—Tess Barker asked for faculty on the committee to share the climate study reminder to increase the response rate