Minutes CACBSP: February 9, 2017 Chancellor’s Conference Room

Meeting commenced at 1:00pm.

In Attendance: Chancellor Borrego (ex-officio), Cathy Miller (Chair), Jennifer Alvey (substituting for Adam Lutzker), Cathy Larson, Connie Creech, Matt Wolverton, Frank Miskevich (for Mehrdad Simkani), Sarah Lippert (secretary)

Absent for a conference: Matt Wyneken

Motion to approve minutes from Jan. 26, 2017: Jennifer Alvey, seconded
Minutes approved without corrections

Highlights of discussion of current budget model:

• Update that FC informed the CACBSP chair that there would be a 3.2 million operational deficit this year. Administrative plans to address this were discussed, including use of the rainy-day fund and how it will carry-over. Other mitigation:
  o Increase retention rate by %1
  o Increase enrollment by %5
  o Modify how we do enrollment and admissions
  o Generate new programs

• We need to focus on recruitment and retention as our primary goal.

• Functions of the university (academic programs, etc.) are not expected to be significantly impacted by the operational deficit at this time.

• Discussion of possible adjustments to the budget model, improvement of enrollment inefficiencies, and involvement of faculty in the solutions.

• Discussion of 2016 budget shortfall in CAS, and whether schools would have to pay off CAS deficits in 2017.

• Discussion of how CAS budget concerns impact the Schools and questions were raised about how CAS differs from the Schools in its revenue return and involvement of faculty in budget decisions. Improvements in CAS governance (such as inclusion of CAS faculty and executive committee in budget decisions) and campus-wide discussion between faculty in CAS and the Schools might help to stabilize CAS’s impact on the university budget.

• CAS should have budget town halls possibly open to all faculty from the university, or at least all faculty in CAS.

• Faculty need to have greater access to budget information from the department level to the campus level in all parts of the university’s business.

• Budget stabilization for the campus should include a marketing plan and targeted recruitment.

* CACBSP faculty also are to attend the budget town halls and the Budget Committee meetings announced by Terry Bigelow.

Next meeting: Feb. 23, 2017 at 1pm.

Meeting concluded at 2:30pm.

Minutes drafted by CACBSP Secretary Sarah Lippert
Minutes approved February 23, 2017