Emily Newberry called the meeting to order.

A brief discussion ensued relative to future scheduled meetings in light of various events that have been planned for the coming weeks. It was agreed to cancel the February 21st meeting as well as the March 7th (spring break) meeting. In the event there are matters arising, E. Newberry will contact the committee membership to determine availability.

**Item of Discussion**

- **SON proposal**

E. Newberry reported that she met with AAAC as well as the graduate committee relative to the school of nursing proposal. Both groups were skeptical of the proposal, primarily because of the lack of tenured faculty. The proposal is to be voted on the faculty on February 14th.

- **Budget Process FY15**

E. Newberry invited G. Tewksbury to talk about the upcoming budget process for FY15.

G. Tewksbury distributed the attached document “Budget Process FY15.” In a somewhat broader form, this document was distributed to the executive officers and deans, with the goal being to consolidate information, as well as strategically plan for the current budget year and into the future as well. The Governor’s proposed budget includes a 3.2% cap on tuition increases, and as well includes a new metric pertaining to the number of Pell grants.
The information request distributed asks units to think about their goals, initiatives, enrollment projections, facilities, etc. In addition, information is also sought relative to cost containment and the impact potential reductions might have on a unit.

C. Larson questioned whether a 2-4% budget reduction was realistic. G. Tewksbury stated this is simply an exercise to create discussion on what cuts might look like to any given unit (e.g. where [or what] might a department need to reduce in order to continue with their goals and objectives?)

J. Song inquired about the percentage of funds awarded to the College and Schools and whether this budget exercise is intended to change the current model. G. Tewksbury responded that this is a first step in a visionary process of getting units to strategically plan for both the present and future.

E. Newberry questioned what kind of feedback has been given to this document and G. Tewksbury replied that that remains an unknown, as information is to be submitted by February 14th.

C. Douglas inquired as to where a 2-4% budget cut might come from (e.g. state appropriation, enrollment decrease, etc). It was again stressed that this is simply an exercise to facilitate planning and that there is no plan for such a reduction at this time.

G. Tewksbury offered to provide additional budget data at the CAC/BSP retreat scheduled for May 7th. At that time, it is also anticipated that the state budget will be clearer.

Meeting adjourned