UNIVERSITY OF MICHIGAN-FLINT

AAAC
Academic Affairs Advisory Committee

Wednesday, September 19, 2018
3:00 p.m. – Shiawassee Room

~ Minutes ~

Present: Sue Alcock, Jennifer Alvey, Liz Cunningham, Kui-Bin Im, Nick Kingsley, Vickie Larsen, Russell Li, Marilyn McFarland, Jie Song, Rie Suzuki, Aritra Chakrabarty, Eucharia Ganda

Guests: Stephen Turner

Vickie Larsen called the meeting to order at 3:03 p.m.

Minutes from September 5, 2018 ► Approved with edits.

Introduction of New Member ► Russell Li replacing Sima Fortsch from the School of Management.

Graduate and Undergraduate New Program Review Process ► Vickie asked the committee to take a look at the program review process for the University. She reviewed the documents that were sent to committee members. Stephen Turner reviewed the Graduate Program Review Process flow chart and the process of the graduate program review. Deadlines for submissions, course catalogue, registrar office deadlines, catalogue submission overrides and the catalogue editor were discussed. Concerns were raised in regards to timelines, duplications, overlap of degrees, unit approvals, vetting of programs and the role of this committee. Discussion and possible solutions were discussed. Provost Alcock will review the processes and timelines and come back to the committee with possible solutions and changes.

Provost Report ► Provost Alcock reviewed the calendar and enrollment e-mails that were sent out this week. She hopes to use this group to float new ideas and events across the University for faculty. She reviewed M-Cubed, the Poverty Solutions grant, and the inundation of e-mails to campus. It was determined that communications to campus need to be reviewed.

Academic Calendars for 2019-2020 and 2020-2021 ► Vickie asked the committee their thoughts in regards to the academic calendars and how AAAC should proceed. It was suggested that the AAAC put out a statement that says they did not see, review, discuss or approve the calendars that were proposed. The Provost thinks that a different process needs to be in place for the future and will come back to the committee with more information. Discussion ensued.

Degree Audits ► Vickie asked everyone to report on the information they gathered from their units. Discussion ensued.

Meeting adjourned at 4:43 p.m.

Approved by AAAC
October 3, 2018