MINUTES
GRADUATE BOARD
October 22, 2018

PRESENT:  C. Creech, M. Deibis, S. Drummond Lewis, T. Hemphill, S. Selig, M. Straham (student), S. Turner (Interim Associate Provost)

ABSENT:  M. Bohlen, M. Finney, J. Witt

1. The minutes of the 9/24/18 meeting were approved as presented.

2. The minutes of the 10/8/18 meeting were reviewed but not approved because there wasn’t quorum at the meeting. Will review Robert’s Rules to determine if they should be called minutes or notes.

3. Graduate Transfer Exception Proposal
   ▪ Since no response has been received from General Counsel, this item will be removed from the agenda.
   ▪ Instead, the Board will be asked to consider a revision of the current graduate transfer/waive policy after there is a review of the current policy and how it is being implemented across program/degree.

4. 18-19 Doctor of Nursing Practice (DNP) Program Review
   ▪ C. Creech summarized the contents of the self-study report to the Board.
   ▪ Items discussed included:
     ▪ Results of Retention Report prepared in 2017-18 for Provost Knerr.
     ▪ Student Information in Appendix E including enrollment trends, average GPA for incoming students, and completion rates.
     ▪ Results of 2016 student satisfaction survey.
     ▪ Demand for DNP nurses across the nation.
     ▪ Faculty – including the high-quality, doctorally-prepared faculty and average age of faculty.
     ▪ Curriculum changes— including how the curriculum was shortened to 3 years for new Fall 2018 cohort to remain competitive.
     ▪ Tuition increases that were made in 17-18 and 18-19 to be price competitive.
       ▪ C. Creech would like Graduate Programs to study out-of-state tuition rates across all graduate programs to determine if recommendations can be made to standardize the rates.
     ▪ The budget was reviewed for this financially viable program.
       ▪ C. Creech would like Graduate Programs to simplify the descriptions included with the budget template documentation to make it easier to complete the faculty and staff salary areas of the budget template.
     ▪ Strengths of the program as reported in the self-study report.
o Weaknesses of the program as reported in the self-study report.
  ▪ There was discussion regarding the ability of the program and the process followed to secure DNP clinical placements.
  ▪ There was discussion about the clinical placement process across Michigan and the US.
  ▪ The Board acknowledged that a recommendation should be included to stress the importance that the program continues to explore resources related to DNP clinical placements.
    ▪ There was a motion to accept the DNP Program Review as written. The motion was approved unanimously.

5. 18-19 Master of Science in Nursing (MSN) Program Review
  ▪ Item will be discussed at the next meeting due to limited time.

6. Review Draft Guidelines for Approval of New Graduate Programs Verbiage for New Programs & Content Overlap
  ▪ Item will be discussed at the next meeting due to limited time.

7. Matters Arising
  ▪ There were no matters arising.

Next meeting: 11/12/18 @ 2:00pm in the Graduate Programs Conference Room