PRESENT:  C. Creech, M. Deibis, S. Drummond Lewis, S. Selig, M. Straham (student), S. Turner (Interim Associate Provost), J. Witt

ABSENT:  M. Bohlen (attending interview), M. Finney (sick), S. Munir (student), G. White (sick)

1. The minutes of the 12/10/18 meeting were approved without any changes.

2. Discussion About Contents of Dual Program Proposals
   - We will be working to update the Guidelines for Approval of New Graduate Programs with a new section addressing the creation/implementation of dual programs. We will look to incorporate feedback from Rackham, Dearborn, and items from today’s discussion.
   - Proposals for new dual programs should include this type of information:
     - Curriculum including mapped out curriculum and option models for completion; information on length of time student has to complete degrees; plan for addressing requirement exceptions when course substitutions are requested.
     - Are there any accommodations in courses that need to be made to address student disciplines?
     - Admission criteria – Is there a combined admissions decision or separate?
     - Advising – What is the plan for advising? Will there be primary and secondary advisors or co-advisors?
     - Financial Aid implications – Will the student be eligible for financial aid throughout the completion of both programs?
     - Marketing – what is the plan for marketing the program?
     - Detailed budget template is not needed.
   - It was recommended that a statement be added to the Guidelines for Graduate Program Review asking the program to provide feedback regarding any dual degree programs. For example, “Were any students dual-enrolled? What, if any, accommodations were necessary to accommodate students from multiple disciplines?”
   - It was also recommended that language be added to the catalog and the Graduate Programs website to clarify the differences between dual degree and interdisciplinary or joint programs, as well as to identify the graduate programs that fall into each category. (Dual degree programs are already listed on the Graduate Programs website.)
3. Master of Arts in Education with Secondary Certification (MAC) in the Small Urban High School Program Review

- There was discussion regarding these aspects of the self-study report:
  - Goals and Objectives including identified strengths and weaknesses
  - Faculty resources
  - Budget template
  - Student enrollment data and average GPA of new students
  - Disaggregated results from 2016 Graduate Student Satisfaction Survey
  - Information included regarding basic skills exam
- The Board seeks clarification on these issues:
  - Certification exam – Is the content related to the program or something over and above the program? Are there review courses that help students prepare for the certification exam?
  - Comment on any loan forgiveness incentives (federal, state or otherwise) that are available for teachers.
  - Discuss faculty resources.
  - Provide update regarding status of Flint cohort.
- The Board thought the report was well-written.
- A vote was not taken, with the expectation that the SEHS Graduate Board representative can discuss the program review at a future meeting.

4. Informational Change Requests Received via Curriculog

- Mathematics Education for Elementary and Early Childhood Education (MA)
  - Swapping the semesters in which two courses occur (EDM 512 & EDM 530).
- Mathematics (MA)
  - Adds new course MTH 558.
- DNAP Completion Program Closure
  - The Graduate Board already voted to accept the closure of the DNAP completion program as specified in 3/12/18 meeting.

5. Matters Arising

- The Biology program has requested an extension to submit 18-19 self-study report from 12/31/18 to 5/1/19.
- There was a brief discussion regarding the Curriculog entry for the Masters to DNP in Executive Leadership.

Next Meeting:  Monday, January 28, 2019 at 2:00pm in the Graduate Programs Conference Room