MINUTES
GRADUATE BOARD
February 25, 2019

PRESENT:  M. Bohlen, M. Deibis, S. Drummond Lewis, M. Finney, S. Knight (Guest), S. Selig, J. Schirmer (Guest), S. Turner (Interim Associate Provost), G. White

ABSENT:  C. Creech, S. Munir (student), M. Straham (student), J. Witt

1. The minutes of the 2/11/19 meeting were approved without any changes.

2. Master of Arts in English Language & Literature (MA-ELL) Program Review
   - Dr. Knight and Dr. Schirmer attended the meeting to respond directly to questions identified in a previous meeting. Additional information was provided regarding the following items.
     - Dr. Knight described the strategy followed to determine the course schedule and their philosophy regarding the use of 400/500 level courses and elective courses administered by outside departments.
     - Faculty are proud that the program is highly flexible.
     - Students express satisfaction with the face-to-face course delivery method that is utilized and the timeslot (1 day/week in 5:30-8:15pm timeslot) chosen for the courses.
     - Faculty enthusiasm for the program is high. Nearly all tenure track faculty in the department have taught in the program. Lecturers are also utilized as well.
     - Dr. Knight provided additional information regarding the English 595 teaching practicum course and the selection process that was developed by the department to implement it. There is one student taking the course as a pilot. During the discussion, the Graduate Board expressed a desire that the program ensures that the selection process promotes equal opportunity for all students. In addition, there was discussion about collaborating with faculty from other departments as well.
     - There was discussion about the budget template that was included. The template will be updated to correct errors in these fields: credit hours, faculty salaries, and $1,000 budget noted in self-study report.
     - The length of time for degree completion was discussed.
     - The Board will take action after it receives the updated budget information.

3. Proposal for Dual MBA and Master of Science Physician Assistant (MSPA)
   - The Board reviewed a proposal to offer a dual MBA and Master of Science Physical Therapy (MSPA) program, which would allow students to double-count 12 credit hours.
   - The Board discussed the SOM policy for GMAT waivers.
   - The Board discussed current MBA marketing efforts.
• There was a motion to approve the proposal as written. The motion was approved unanimously.

4. Change Requests Received via Curriculog
   • Addition of New Concentration/Track
     - Public Administration with a Concentration in Social and Public Policy
       ➢ The addition of a concentration (Social and Public Policy) to the current MPA program.
       ➢ The Board voted unanimously to approve the new MPA concentration in Social and Public Policy.
     - Literacy Education (MA) Non-Certification Track
       ➢ 30 credit program that eliminates a teaching endorsement/certification requirement at program admission.
       ➢ Adds non-certification track to program using existing coursework but eliminates some elective courses.
       ➢ Does not change or eliminate the current MA in Literacy with certification.
       ➢ The Board voted unanimously to approve the non-certification track of the Literacy Education MA program.
   • Changes in credit hours
     - Mechanical Engineering (MSE)
       ➢ The minimum number of credits required for the degree is changed from 33 to 30. This is done by eliminating 3 elective credits.
       ➢ Rationale is to align the program credit requirements with similar programs offered at other institutions.
       ➢ The Board voted unanimously to approve the MSE reduction in credit hours.
     - Nursing Practice/Business Administration (Dual DNP/MBA)
       ➢ Change in credit hours for MBA concentration in HCM. One DNP program course credit was changed to 2-3, rather than 3.
       ➢ The Board voted unanimously to approve the change in credit hours for the dual DNP/MBA.
     - Post-Graduate Psychiatric Mental Health Nurse Practitioner Certificate
       ➢ Reduce the number of credits for the psychiatric certificate students. Certificate students will take NUR 781 for 3 credits (instead of 4 credits) and NUR 791 for 3 credits. Reduction of 1 credit hour overall.
       ➢ The Board voted unanimously to approve the change in credit hours for the Post-Graduate Psychiatric Mental Health Nurse Practitioner Certificate.
• Minor changes – All were presented to the Board for informational purposes only.
  • Computer Science and Information Systems (MS)
    ➢ Require ALL incoming students take programming proficiency test and based on the score may be required to take additional remedial programming coursework.
    ➢ Allow both business or health information tracks to take either CIS 510 or CIS 555 as their core information systems course.
    ➢ Make CSC-375 a required Fast Track course for only the Computer Science concentration and not the CIS concentration.
  • Educational Technology (MA)
    ➢ Developer track core course credit change from 20 to 21 and elective course credits change from 13 to 12. (Overall credits of 33 do not change.) Add EDT 630 as a core course. Capstone course is EDT 660.
    ➢ Curriculum and Instruction track core course credits change from 18 to 21 and elective course credits change from 18 to 21. (Overall credits of 33 do not change.) Capstone course is EDT 660.
  • Physical Therapy Professional Program (DPT)
    ➢ Catalog edits to program completed to effect efficiency in curriculum delivery.
  • New Program – Already approved by Graduate Board. For informational purposes only.
    • Physician Assistant (MS)

5. Matters Arising
• Information about a potential future topic of a dual DPT/PhD was discussed. It is important that Board obtain more information regarding the rationale for both the elimination and subsequent reinstatement of the dual DPT/PhD program.

Next Meeting: Monday, March 11, 2019 at 2:00pm in the Graduate Programs Conference Room