MINUTES
GRADUATE BOARD
March 25, 2019

PRESENT: M. Bohlen, N. Broughton, S. Drummond Lewis, M. Finney, S. Selig, M. Straham (student), S. Turner (Interim Associate Provost), A. Wang (student), J. Witt

ABSENT: C. Creech, M. Deibis, S. Munir (student), G. White

1. The minutes of the 3/11/19 meeting were approved without any changes.

2. Master of Public Health (MPH) Program Review
   - There was much discussion regarding the budget and domestic and international student enrollment of the program including the lack of SEVIS approval that has impacted international enrollment.
   - The program should monitor if competitors implement online programming.
   - The Board commends the program for the high quality of current and new faculty members.
   - The department has allocated resources for the MPH including resources for a full-time coordinator and staff writer.
   - There was a motion to accept the MPH Program Review.

3. Master of Arts in English Language & Literature (MA-ELL) Program Review
   - An updated budget activity summary was submitted by the program director, but it only included faculty and staff information. The Board has requested that the program resubmit the original budget template form.

4. Presentation Regarding Results of 2018 Graduate Student Survey
   - M. Bohlen completed the presentation of the results of the 2018 Graduate Student Survey. M. Straham and A. Wang provided valuable feedback regarding suggestions for modes of communications with students.

5. Matters Arising
   - There was discussion regarding draft policy documents that will be reviewed in upcoming meetings including: voting policy, GP approval process, substantive change document and internal processes for graduate program review. There was a suggestion to assign a lead reviewer to future program reviews.
     - After the meeting an email was sent by Dr. Turner to the GB indicating that the review of the GP approval process document may be delayed until the fall.

Next Meeting: Monday, April 8, 2019 at 2:00pm in the Graduate Programs Conference Room