ASAC Meeting Minutes

November 12, 2018

Members present: Melissa Sreckovic (chair), Karmen Hollis-Etter, Seyed Mehdian, Margaret Murray-Write, George Hakim, Chief Ray Hall, Izza Ahmed-Ghani

I. Welcome student member, Izza Ahmed-Ghani.

II. Reviewed minutes from 9/19/18 – One change was made to state, “M. Sreckovic was nominated” as chair. S. Mehdian motioned to approve minutes, M. Murray-Write seconded. Committee voted and minutes were approved.

III. Old Business
   a. Stryker chairs
      i. Mike Lane is director of EBS (which is responsible for Stryker chairs)
         1. M. Murray-Write will reach out to Mike Lane to see if he can attend our next meeting.
   b. Conversation ensued regarding stryker chairs and active shooter training.
      i. Discussion about the best way to inform faculty and staff about stryker chairs, active shooter training and how to inform students about active shooter training.
         1. Some possible ideas:
            a. Reach out to chairs and deans and have training at the department level
            b. Include content in FYE courses
            c. Include a mandatory video about active shooter training before students can access courses
            d. Include at faculty orientation
         2. Chief Hall has brochures about active shooter training
            a. Chief Hall will send brochures to M. Sreckovic and she will distribute to committee members.
         3. For now the committee will think about different options and discuss the next steps after meeting with Mike Lane.
         4. Chief Hall shared that DPS does offer CPR training for free.
   c. Syllabus statement regarding special assistance in a crisis.
      i. Chief Hall will touch base with DASS about possible new statement about students with disabilities (who may or may not receive services through DASS) and what to do during a crisis (e.g., a student with epilepsy may have to seize during a fire; a student with a physical disability may need assistance getting down stairs during a fire). How will faculty know that they have students that require special support during a crisis and how to support them?
K. Hollis-Etter mentioned faculty are getting concerned about how much is now required in a syllabus and lately the requests for optional statements to be placed in syllabi.

d. I. Ahmed-Ghani asked what students should do if they feel faculty are stereotyping students based on culture.
   i. I. Almed-Ghani said this topic was discussed at student government meetings last year.
   ii. It was suggested I. Ahmed-Ghani send an email to Title IX department and cc Beth Manning.
   iii. Discussion ensued about cultural competency training for faculty. It was suggested I. Ahmed-Ghani contact the Office of the Provost to put proactive steps in place.

IV. New Business
   a. MSB 107 and 109
      i. K. Hollis-Etter – 107 phone has been removed and there is no cell reception
         1. ITS handles phones
         2. Chief Hall is going to contact Harvey Sherman
      ii. There are still loose wires from the renovation in 107
         1. G. Hakim will take a look into the wires and check to see if everything looks good in 109
         2. Faculty can submit a report on the facilities website

   b. Adding a fence next to the river and additional warning signs.
      i. Recently a man who is not a UMF student fell into a hole in the river.
      ii. Chief Ray Hall shared that the best approach to prevent this from happening again is education.

V. New concerns/future topics to discuss
   a. In an effort to be student centered we need to find a solution to the noise during exams in 1205 White building

VI. Plan next meeting
   a. Tuesday and Thursday morning meetings in Winter semester.