Library Committee Report
AY 2018-2019

The Library Committee met twice during AY 2018-2019. The committee’s report consists of minutes taken based on the prepared agendas for both of those meetings.

Minutes, Library Committee
Friday, 2 November 2018
2-3pm
320 Thompson Library

Present: Ryan Bean (CHS); Marilyn Filter (SON); Suzanne Knezek (SEHS); Seyed Mehdian (SOM); Victoria Morckel via phone (at large); Charles Thomas (CAS); Matt Wolverton (LIB); Daviana Greer (SGC); Robert Houbeck (ex officio)

2:00 p.m. – Meeting was called to order.

1. Introductions, selection of chair. Suzanne Knezek and Ryan Bean were selected as co-chairs.

2. Library’s FY19 Acquisitions Budget: Budget status, department book allocations. Handout at meeting [Preview: Will allocate in total about $20K more for books this year than units spent last year ($84K vs. $64K spent). Spend on serials/journals est. this year to be $940K vs. $895K last year.]

3. Textbook Affordability Initiative: Brief update from Matt Wolverton on project with Math Dept. – some details here https://news.umflint.edu/2017/09/08/umd-flint-librarians-on-a-mission-to-save-students-money-on-textbooks/. Also, Library will put together w/ faculty a presentation on affordable digital textbook options for faculty, for early Winter term (will also tape it).


5. M-Cubed: Library participating, one classic cube, one mini-cube.

6. Pest management: Update on regular actions in-place for dealing w/ pests: quarterly sniffer dog sweep of building, traps & monitoring, selective spraying based on indications. We seek your advice on how best to communicate on this issue w/ students.

7. Non-UM-affiliated people in Library: Discussion – What are your views on this matter? Library does not want to restrict access or “card” users; we do want more regular uniformed presence.

8. Retirements & postings: Paul Gifford, Laura Friesen retiring. We have filled archivist & evening supervisor positions, will post instruction/health-sciences librarian position.
9. **Reconfiguring-consolidating reference/circulation desks & service:** Update on our continuing preparation for larger renovation of FWT (FYI, Library renovation is included in UM-Flint State of Michigan capital outlay plan as a future priority project).

10. **Library’s role in internationalization restructuring:** Space, support, budget, internships, hub-partners (handout). Initiatives: Partial reimbursement for first passport; collaborative initiatives w/ Career Center for linking students w/ paid internships: First “Intern-Me-in-3” (Oct 24), third annual “Case Competition” (Jan-Feb 2019).

11. **Matters arising:** N/A

3:00 – Meeting concluded.

Respectfully submitted by Suzanne Knezek (Co-Chair) – 5/6/2019

**Minutes, Library Committee**
Friday, 1 March 2019
11am-Noon
320 Thompson Library

**Present:** Ryan Bean (CHS); Marilyn Filter (SON); Victoria Morckel (at large); Charles Thomas (CAS); Matt Wolverton (LIB); Muhammad Ahmed (substituting for Seyed Mehdian); Robert Houbeck (*ex officio*)

**Absent:** Suzanne Knezek (SEHS)

11:00 a.m. – Meeting was called to order.

12. **Introductions.**

13. **Library's Acquisitions Budget:** Update on general fund allocations over last 10+ years and positive impact on our ability to provide Flint faculty and students w/ parity of research resources as compared to Ann Arbor colleagues.

   a. **Parity in access to books/monographs thru Mirlyn GetThis feature (handouts)**

   b. **Parity in access to core research journals in digital format (handout)**


15. **Library security:** DPS has assigned to Library student-patrol temps 40-hrs/wk, Library splitting cost w/ DPS 50/50.

16. **Pest management:** Update on regular actions in-place for dealing w/ pests: quarterly sniffer dog sweep of building, traps & monitoring, selective spraying based on indications.

18. Quick hits:
   a. RefWorks is on our hit-list of potential cancellations – ca.$8K/yr, Ann Arbor & Dearborn cancelled it last year – will notify campus & seek input before acting; EndNote would be substitute citation management software (EndNote is free)
   b. We’re now offering alumni borrower-cards @ $25/yr (vs previous $125/yr)
   c. We’ll be acquiring anatomical models of human organs & systems, for in-library reserve study use (will use Studier gift funds, one-time cost ca. $2,800)

19. Matters arising: N/A

Respectfully submitted by Ryan Bean Co-Chair) – 5/6/2019